



**AUDIT REPORT
ON
THE ACCOUNTS OF
DISTRICT GOVERNMENT
SHEIKHUPURA**

AUDIT YEAR 2012-13

AUDITOR GENERAL OF PAKISTAN

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ABBREVIATIONS AND ACRONYMS

ACL	Audit Command Language
ADP	Annual Development Plan
B&R	Buildings and Roads
BDD	Budget Demand - Development
CAATs	Computer Assisted Audit Techniques
CCB	Citizen Community Board
CD	Community Development
CFT	Cubic Feet
DAC	Departmental Accounts Committee
DO	District Officer
DOH	District Officer (Health)
DFR	Departmental Financial Rules
DHDC	District Health Development Centre
DHQ	District Headquarters
DNIT	Draft Notice Inviting Tenders
DSM	District Support Manager
DTF	Devolution Transitory Fund
DTL	Drug Testing Lab
EE-W	Elementary Education for Women
EE-M	Elementary Education for Male
F&P	Finance and Planning
FCR	Final Completion Report
IPSAS	International Public Sector Accounting Standards
NAM	New Accounting Model
LHV	Lady Health Visitor
MB	Measurement Book
MSD	Medical Store Depot
NLC	National Logistic Corporation
OFWM	On Farm Water Management
PAO	Principal Accounting Officer
PCC	Plain Cement Concrete
PDSSP	Punjab Devolved Social Services Programme
PFR	Punjab Financial Rules
PDG & TMA	Punjab District Governments & Tehsil Municipal Administration
PLA	Personal Ledger Account

PLGO	Punjab Local Government Ordinance
PRSP	Punjab Rural Support Programme
PTC	Primary Teacher Certificate
PWA	Public Works Accounts
PWD	Public Works Department
PWMC	Punjab Water Management Consultants
RCC	Re-enforced Cement Concrete
RDA	Regional Director Audit
RHC	Rural Health Centre
RMR	Road Metal Return
SAE	Schedule of Authorized Expenditure
SAP	System Application Product
SFT	Square Feet
SOP	Standing Operating Procedure
TMA	Town/Tehsil Municipal Administration
TST	Triple Surface Treatment
UA	Union Administration
WUA	Water User Association

PREFACE

Articles 169 & 170 of the Constitution of the Islamic Republic of Pakistan, 1973 read with Section 115 of the Punjab Local Government Ordinance, 2001 require the Auditor General of Pakistan to audit the accounts of the provincial governments and the accounts of any authority or body established by, or under the control of the provincial government shall be conducted by the Auditor General of Pakistan. Accordingly, the audit of all receipts and expenditures of the District Government Fund and Public Account of District Government is the responsibility of the Auditor General of Pakistan.

The report is based on audit of the accounts of various offices of the District Government, Sheikhpura for the financial year 2011-12. The Directorate General of Audit District Governments Punjab (North), Lahore conducted audit during 2012-13 on test check basis with a view to report significant findings to the relevant stakeholders. The main body of the Audit Report includes only the systemic issues and audit findings carrying value of Rs1.00 million or more. Relatively less significant issues are listed in the Annexure-A of the Audit Report. The Audit observations listed in the Annexure-A shall be pursued with the Principal Accounting Officer at the DAC level and in all cases where the PAO does not initiate appropriate action, the Audit observation will be brought to the notice of the Public Accounts Committee through the next year's Audit Report.

The audit results indicate the need for adherence to the regularity framework besides instituting and strengthening internal controls to prevent recurrence of such violations and irregularities.

The observations included in this Report have been finalized in the light of written responses and discussion in DAC meetings.

The Audit Report is submitted to the Governor of Punjab in pursuance of Article 171 of the Constitution of the Islamic Republic of Pakistan, 1973 to cause it to be laid before the Provincial Assembly of Punjab.

Islamabad
Dated:

(Muhammad Akhtar Buland Rana)
Auditor-General of Pakistan

EXECUTIVE SUMMARY

The Directorate General Audit (DGA), District Governments, Punjab (North), Lahore is responsible to carry out the audit of District Governments, Tehsil / Town Municipal Administrations and Union Administrations of three City District Governments and sixteen District Governments. Its Regional Directorate of Audit, Lahore has audit jurisdiction of District Governments, TMAs and UAs of one City District Government i.e. Lahore and four District Governments i.e. Kasur, Sheikhupura, Okara and Nankana Sahib.

2. The Regional Directorate has a human resource of 20 officers and staff, total 5706 man-days and the annual budget of Rs15.816 million for the financial year 2011-2012. It has mandated to conduct Financial Attest, Regularity Audit, Audit of Sanctions and Compliance with Authority & Performance Audit of entire expenditure including programmes / projects & receipts. Accordingly, Regional Directorate Lahore carried out Audit of accounts of District Government, Sheikhupura for the financial year 2011-2012.

3. The District Government, Sheikhupura conducts its operations under Punjab Local Government Ordinance, 2001. It comprises one Principal Accounting Officer (PAO) i.e. the District Coordination Officer (DCO) covering six groups of offices i.e. Agriculture, Community Development, Education, Finance & Planning, Health and Works & Services. The financial provisions of the Punjab Local Government Ordinance, 2001 require the establishment of District Government fund comprising Local Government Fund and Public Account for which Annual Budget Statement is authorized by the Nazim / Council / Administrator in the form of budgetary grants.

4. Audit of District Government, Sheikhupura was carried out with the view to ascertain that the expenditure was incurred with proper authorization, in conformity with laws / rules / regulations, economical procurement of assets and hiring of services etc.

5. Audit of receipts was conducted to verify whether the assessment, collection, reconciliation and allocation of revenues were made in accordance with laws and rules, there was no leakage of revenue and revenue did not remain outside Government Account/Local Fund.

Audit Objectives

Audit was conducted with the objective to ensure that:

1. Money shown as expenditure in the accounts was authorized for the purpose for which it was spent.
2. Expenditure incurred was in conformity with the laws, rules and regulations framed to regulate the procedure for expending public money.
3. Every item of expenditure was incurred with the approval of the competent authority in the Government for expending the public money.
4. Public money was not wasted.
5. The assessment, collection and accountal of revenue is made in accordance with prescribed laws, rules and regulations.

a) Audit Methodology

Audit was performed through understanding the business process with respect to functions, control structure, prioritization of risk areas by determining their significance and identification of key controls. This helped auditors in understanding the systems, procedures, environment, and the audited entity before starting field audit activity. Audit used desk audit techniques for analysis of compiled data and review of permanent files / record. Desk Audit greatly facilitated identification of high risk areas for substantive testing in the field.

b) Audit of Expenditure and Receipts

Total expenditure of District Government, Sheikhpura for the financial year 2011-12, was Rs4,976.694 million covering one PAO and 197 formations. Out of this, Regional Director Audit (RDA) Lahore audited an expenditure of Rs1,910.552 million which, in terms of percentage, is 38.39% of the total expenditure. Regional Director Audit planned and executed audit of 26 formations i.e. 100% achievement against the planned audit activities.

Total receipts of District Government, Sheikhpura for the financial year 2011-12, were Rs17.296 million. RDA Lahore audited receipts of Rs11.895 million which were 68.77% of total receipts.

c) Recoveries at the Instance of Audit

Recovery of Rs64.540 million was pointed out, which was not in the notice of the executive before audit. An amount of Rs0.243 million was recovered and verified during the year 2012-13, till the time of compilation of report.

d) The Key Audit Findings of the Report

- i. Non-production of record of Rs3.278 million was noted in one case.¹
- ii. Unauthorized / irregular payments of Rs57.340 million was noted in 7 cases.²
- iii. Recovery of Rs17.389 million was pointed out in 9 cases.³
- iv. Analysis of budget and expenditure of District Government Sheikhpura for the financial year 2011-12 revealed that the original budget was Rs5,129.425 million, supplementary grant was Rs508.770 million whereas Rs86.853 million were surrendered/ withdrawn and the final budget was Rs5,638.195 million. Non-development expenditure of Rs4,179.245 million was incurred against original allocation of Rs3,820.279 million and Development Expenditure of Rs797.449 million was incurred against the original budget allocation of Rs1,309.146 million resulting in savings of Rs236.657 million and Rs511.697 million respectively. Total expenditure of Rs4,976.694 million was incurred against the final budget of Rs5,638.195 million, resulting in overall savings of Rs661.501 million which in terms of percentage was 12%.

Audit paras for the audit year 2012-13 involving procedural violations including internal control weaknesses and irregularities not considered worth reporting are included in MFDAC (Annex-A).

¹ Para 1.2.1.1

² Para 1.2.2.1-4,1.2.2.6,1.2.2.9,1.2.2.15

³ Para 1.2.2.5,1.2.2.7-8,1.2.2.10-14,1.2.2.16

e) **Recommendations**

- i. Head of the District Government needs to conduct physical stock taking of fixed and current assets.
- ii. Departments need to comply with the Public Procurement Rules for economical and rational purchases of goods and services.
- iii. Inquiries need to be held to fix responsibility for recovery of overpayment, non-recovery of government dues, unauthorized and irregular expenditure.
- iv. The PAO needs to make efforts for expediting the realization of various Government receipts.
- v. The PAO and his team need to ensure proper execution and implementation of the monitoring system.
- vi. The PAO needs to take appropriate action for non-production of record.
- vii. The PAO needs to rationalize its budget with respect to utilization.

SUMMARY TABLES & CHARTS

Table 1: Audit Work Statistics

Rs in million			
Sr. No.	Description	No.	Budget
1	Total Entities (PAOs) under Audit Jurisdiction	1	5,638.195
2	Total formations under Audit Jurisdiction	197	5,638.195
3	Total Entities (PAOs) Audited	1	1,910.552
4	Total formations Audited	26	1,910.552
5	Audit & Inspection Reports	26	1,910.552
6	Special Audit Reports	Nil	Nil
7	Performance Audit Reports	Nil	Nil
8	Other Reports (Relating to District Government)	Nil	Nil

* Figures at Serial No.3, 4 & 5 represents expenditure.

Table 2: Audit observations Classified by categories

Rs in million		
Sr. No.	Description	Amount Placed Under Audit Observation
1	Unsound asset management	-
2	Weak financial management	17.389
3	Weak internal controls	55.12
4	Others	5.496
Total		78.007

Table 3: Outcome Statistics

Rs in million

Sr. No.	Description	Physical Assets (Procurement)	Civil Works	Receipts	Others	Total current year	Total Last year
1	Outlays Audited	-	382.110	11.895	1,528.442	1,922.447*	1,905.967
2	Amount Placed under Audit Observation/ Irregularities of Audit	-	35.830	8.319	33.858	78.007	232.266
3	Recoveries Pointed Out at the instance of Audit	-	4.597	8.319	4.473	17.389	40.979
4	Recoveries Accepted/ Established at the instance of Audit	-	4.597	5.70	3.270	13.567	31.244
5	Recoveries Realized at the instance of Audit	-	-	0.131	0.112	0.243	0.196

* The amount mentioned against serial No.1 in column of "Total Current Year" is the sum of Expenditure and Receipts whereas the total expenditure for the current year was Rs1,910.552 million.

Table 4: Table of Irregularities pointed out

Rs in million

Sr. No.	Description	Amount Placed under Audit Observation
1	Violation of Rules and regulations and violation of principle of propriety and probity in public operations.	57.340
2	Reported cases of fraud, embezzlement, thefts and misuse of public resources.	0
3	Accounting Errors (accounting policy departure from NAM ¹ , misclassification, over or understatement of account balances) that are significant but are not material enough to result in the qualification of audit opinions on the financial statements	0
4	Quantification of weaknesses of internal control systems.	0
5	Recoveries and overpayments, representing cases of establishment overpayment or misappropriations of public monies.	17.389
6	Non-production of record.	3.278
7	Others, including cases of accidents, negligence etc.	0
Total		78.007

¹ The Accounting Policies and Procedures prescribed by the Auditor General of Pakistan.

CHAPTER 1

1.1 District Government, Sheikhpura

1.1.1 Introduction of Departments

Activities of District Government are managed through offices of District Coordination Officer and Executive District Officers under Punjab Local Government Ordinance 2001 (PLGO 2001). Each Group of District Offices consists of an Executive District Officer (EDO). The EDO by means of a standing order distributes the work among the officers, branches and/or sections of each district office. Following is the list of Departments which manages the activities of District Government.

1. District Coordination Officer (DCO)
2. Executive District Officer (Agriculture)
3. Executive District Officer (Community Development)
4. Executive District Officer (Education)
5. Executive District Officer (Finance & Planning)
6. Executive District Officer (Health)
7. Executive District Officer (Works & Services)

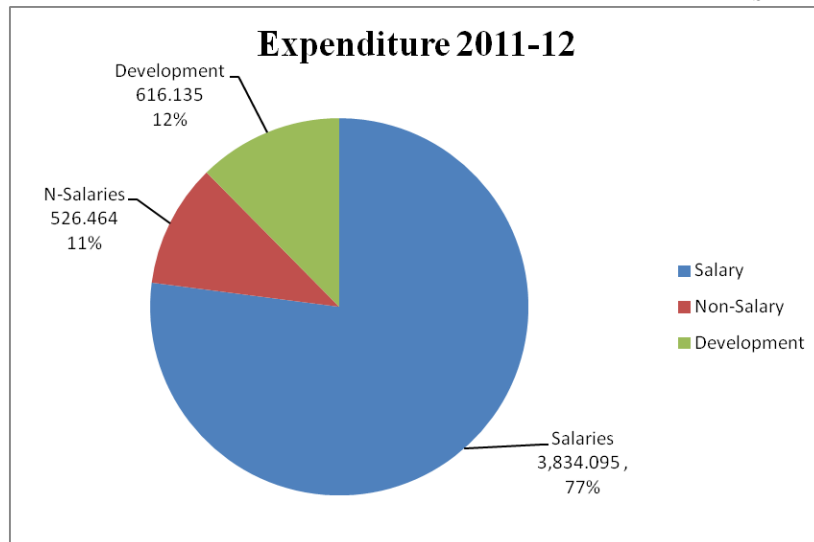
Under Section 29(k) of the PLGO 2001, Executive District Officer (EDO) acts as Departmental Accounting Officer for his respective group of offices and is responsible to the District Accounts Committee of the Zila Council.

1.1.2 Comments on Budget & Accounts (Variance Analysis)

Rs in million

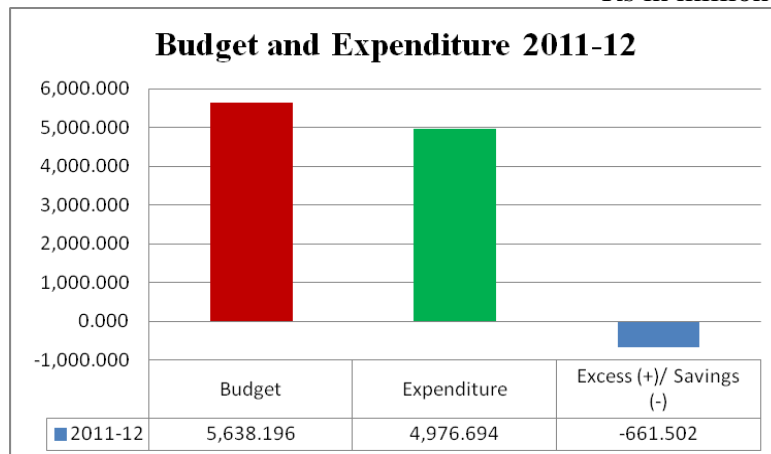
F.Y 2011-12	Budget	Expenditure	(+) Excess / (-) Saving	%age (-) Saving / (+) Excess
Salary	3,790.986	3,834.095	(+) 43.109	(+) 1
Non-salary	624.916	526.464	(-) 98.452	(-) 16
Development	1,309.146	616.135	(-) 693.011	(-) 53
Total	5,725.048	4,976.694	(-) 748.354	(-) 13
Surrender/ withdrawn	-86.853	-		
Net Total	5,638.195	4,976.694	(-) 661.501	(-) 12

Rs in million



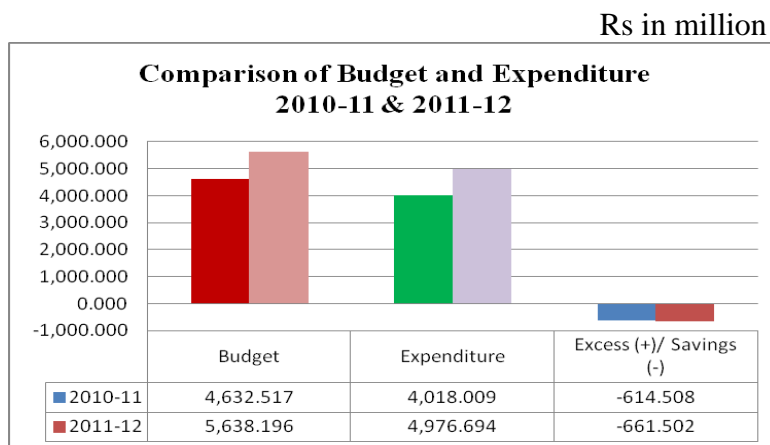
As per Appropriation Account 2011-12 of District Government Sheikhpura, the original budget was Rs5,129.425 million, supplementary grant was Rs595.623 million whereas Rs86.853 million were surrendered/ withdrawn and the final budget was Rs5,638.195 million. Against the final budget, total expenditure incurred by the District Government during 2011-12 was Rs4,976.694 million as detailed at Annex-B.

Rs in million



Ineffective financial management resulted in savings to the tune of Rs661.501 million which in term of percentage was 12% of the final budget. The same was required to be justified by the Principal Accounting Officer.

The comparative analysis of the budget and expenditure of current and previous financial year is depicted as under:



There was 21.71% increase in budget allocation and 23.86% increase in expenditure as compared to previous year.

1.1.3 Brief comments on the status of compliance with ZAC/ PAC Directives

The audit reports pertaining to following years were submitted to the Governor of the Punjab:

Status of Previous Audit Reports

Sr. No.	Audit Year	No. of Paras	Status of PAC/ZAC Meetings
1	2002-03	33	Not convened
2	2003-04	18	Not convened
3	2004-05	24	Not convened
4	Special Audit Report (FYs 01.07.2004 to 31.03.2008)*	139	Not convened
5	2009-10	58	Not convened
6	2010-11	43	Not convened
7	2011-12	38	Not convened

* It is Special Audit Report for the period 01/07/2004 to 31/03/2008 and also the title of the Audit Report reflects the financial year instead of the audit year which was 2008-09.

1.2 AUDIT PARAS

1.2.1 Non-production of Record

1.2.1.1 Non-production of Record - Rs3.278 million

According to Section 14 (1)(b) of Auditor General's (Functions, Powers and Terms and Conditions of Service) Ordinance, 2001, the Auditor-General shall have authority to require that any accounts, books, papers and other documents which deal with, or form, the basis of or otherwise relevant to the transactions to which his duties in respect of audit extend, shall be sent to such place as he may direct for his inspection. Further, according to Section-115(5) & (6) of PLGO, 2001, at the time of audit, the officials concerned shall provide all record for audit inspection and comply with any request for information in as complete a form as possible and with all reasonable expedition.

DO Roads transferred an amount of Rs3.278 million to LESCO but the vouched account was not produced to audit for verification for ascertaining the accuracy and authenticity of the expenditure as detailed below:

Vr. No. & Date	Description	Demand Notice No.	Amount (Rs in million)
13/07-12-11	Shifting of HT/LT Line & T/F Bhikhi Road from Govt. Liaqat High School to Faisalabad Road	CD (SKP) DN.67 dated 25-11-11	0.365
209/29-11-11	Shifting of HT/LT & T/F Road Widening Takarta Road from Jandila Road Phatak to Behari Colony	CD (SKP) DN-68 dated 25-11-11	2.138
28/22-03-12	Shifting of 11 KV line from Muridkey Sheikhpura No. 01 to Irrigation Rest House along MDK Phase-I	CD (SKP) DN-78 dated 01-03-12	0.775
Total			3.278

Audit holds that relevant record was not produced to audit which was violation of constitutional provisions and was deliberate on the part of the auditee.

In the absence of record, authenticity, validity, accuracy and genuineness of expenditure worth Rs3.278 million could not be verified

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, department replied that Executive Engineer WAPDA would be requested for production of record. DAC directed the department to produce the

vouched account. No compliance of DAC directives was shown till finalization of this report

Audit stresses producing record to Audit in order to verify its authenticity, validity, accuracy and genuineness besides fixing responsibility against the person(s) at fault.

(AIR Para No.4)

1.2.2 Irregularities / Non-compliance

1.2.2.1 Unauthorized Expenditure beyond TS Estimate - Rs18.331 million

According to Finance Department letter No.F(FR)II-2/89 dated 27.3.1990, the specification and quantities of different items approved in the technical sanction shall not be changed during the execution of work without the prior approval of the competent authority and the authority will record reasons for the change, if any.

DO Roads executed the item “P/L Plan premixed carpeting” under the scheme “W/I of Road from Sargodha Road Liaqat School to Faisalabad Road” beyond its provision in the TS estimates. The unauthorized work involved an amount of Rs18.331 million as detailed below:

MB No.	Name of Item & Specification admissible as per TS estimate	Name of Item & Specification actually executed	Qty	Rate Paid	Amount (Rs)
506	i) P/L 2” Thick asphaltic base course of premixed bitumen carpet using 4% bitumen & ii) P/L 1.50” plant premixed bitumen carpet using 4.50% bitumen	P/L 2.25” thick plant premixed bitumen carpet using 4.50% bitumen	224,640	8,160	18,330,624

Audit holds that incurring expenditure beyond its provision in TS Estimate was due to defective financial discipline and weak internal controls.

This resulted in unauthorized expenditure of Rs18.331 million.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, the management replied that the estimate of two layers of carpeting was submitted for approval of the competent authority but only one layer of carpeting of 2.25” was approved. DAC directed the department to get the expenditure regularized. No compliance was reported till finalization of this report.

Audit stresses regularization of expenditure besides fixing responsibility for unauthorized execution of development project beyond its provision in TS Estimate.

(AIR Para No.9)

1.2.2.2 Purchase of medicines without DTL Reports – Rs13.526 million

According to Health Department's policy letter No. SO (P-I) H/RC 2001-2002/01, dated 29th September, 2001, no drug / medicine shall be accepted and used without the report of Drug Testing Laboratory (DTL). Moreover, payment on account of Drugs / Medicines shall be released to the suppliers only on receipt of standard / positive DTL report.

Management of below mentioned formations purchased medicines worth Rs13.526 million without DTL reports. Acceptance, payment and use of medicines without positive lab reports were against the Health Department instructions. This resulted in unauthorized payment of Rs13.526 million during the financial year 2011-12 as detailed below:

Sr. No	Name of Formation	AIR Para No.	Amount (Rs in million)
1	DHQ Hospital	3	11.103
2	EDO (Health)	10	0.760
3	RHC Jandiala Sher Khan	1	0.728
4	RHC Kharianwala	1	0.300
5	RHC Sharqpur	1	0.635
Total			13.526

Audit holds that purchase of medicines without DTL reports was due to defective financial discipline and weak internal controls.

Purchase of medicine without DTL reports not only put the life of the patients in danger but also resulted in irregular expenditure of Rs13.526 million.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, EDO (Health), MS of DHQ Hospital and SMOs of RHCs replied that DTL reports were available. Replies were not acceptable because no documentary evidence was provided. DAC directed the departments for compliance. No compliance of DAC directives was shown till finalization of this report.

Audit stresses fixing responsibility for irregular purchase and use of medicine without obtaining DTL reports under intimation to Audit.

1.2.2.3 Execution of Work in Excess of TS Estimates – Rs11.231 million

According to Finance Department letter No.F(FR)II-2/89 dated 27.3.1990, the specification and quantities of different items approved in the technical sanction shall not be changed during the execution of work without the prior approval of the competent authority and the authority will record reasons for the change, if any.

Scrutiny of different development schemes executed by DO (Buildings) and DO (Roads) Sheikhpura revealed that quantities were paid in excess of TS Estimates. In some cases, the quantities were paid even without any provision in the TS Estimates. This resulted in unauthorized payment of Rs11.231 million during 2011-12 as detailed at **Annex-C**.

Audit holds that allowing excess quantities was due to defective planning and weak internal controls.

This resulted in unauthorized payment of Rs11.231 million.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, DO Roads replied that nomenclature clearly shows that 2' wide median had been constructed at site and, hence, double line of kerb stone would be used as calculated in 2' rate analysis. Reply being evasive was not accepted. DO Buildings replied that quantities were executed in accordance with revised TS Estimates. Reply was not accepted as no documentary evidence was provided. DAC directed the departments to get the expenditure regularized. No compliance of DAC directives was shown till finalization of this report.

Audit stresses regularization of expenditure besides fixing responsibility for allowing excess quantities under intimation to Audit.

(AIR Para No.21,22,8,16,22)

1.2.2.4 Expenditure beyond Delegated Financial Powers – Rs8.408 million

According to Sr. No. 2 of Special Powers of Health Department of the Punjab Delegation of Financial Powers Rules 2006, Officer in Category-II is competent to accord sanction for purchase of Pharmaceuticals upto Rs 50,000 at a time. According to S.No.2b (vii) of the Punjab Delegation of Financial Powers Rules 2006, Officer in

Category-I is competent to sanction expenditure upto Rs0.4 million on account of Printing and Publications.

MS DHQ Hospital and EDO (Health) sanctioned Rs8.408 million on account of Local Purchase of medicines and printing/publication respectively beyond their delegated financial powers during 2011-12.

Formation Name	AIR Para No.	Object Head	Amount (Rs in million)
DHQ Hospital	24	Local purchase of medicines	7.908
EDO (Health)	3	Printing and publication	0.500
Total			8.408

Audit holds that the expenditure was incurred beyond the delegated financial powers due to poor financial discipline and weak internal controls.

This resulted in unauthorized expenditure of Rs8.408 million.

The matter was reported to the DCO in November, 2012. The Management replied that the expenditure was incurred within the delegated financial powers. Reply was not accepted as no evidence was provided in support of the reply. DAC in its meeting held in December, 2012 directed the department to get the expenditure regularized. No compliance of DAC directives was shown till finalization of this report.

Audit stresses fixing responsibility for incurring expenditure beyond the delegated financial powers under intimation to audit.

1.2.2.5 Less Realization of Government Receipts – Rs5.538 million

According to Rule 76 of PDG & TMA (Budget) Rules, 2003, the primary obligation of the Collecting Officers shall be to ensure that all revenue due is claimed, realized and credited immediately into the local government fund under the proper receipt head.

District Government Sheikhpura collected Rs6.241 million from shopkeepers and tenants on account of license fee, rent of shops, go-downs rent and rent of land against demand of Rs11.779 million. This resulted in less collection / realization of Rs5.538 million as detailed below:

Description	Arrears up to	Demand 2011-12 (Rs)	Total Receivables	Collection (Rs)	Less realization
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	June 2011				(Rs)
Rent of Godown	290,880	36360	327,240	0	327,240
Rent of Shops	2,120,367	1,433,923	3,554,290	773,938	2,780,352
Rent of Land	794,750	660,600	1,455,350	660,600	794,750
License fee	1,198,300	5,133,600	6,331,900	4,780,500	1,551,400
Canteen	0	110,541	110,541	26,000	84,541
Total	4,404,297	7,375,024	11,779,321	6,241,038	5,538,283

Audit holds that less collection was due to defective financial discipline and weak internal controls.

This resulted in loss of revenue due to less collection of Rs5.538 million.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, department replied that amount of Rs2.619 million was recovered. DAC reduced the para up to Rs2.919 million.

Audit stresses making early recovery besides fixing responsibility for less realization of government receipts.

(AIR Para No.4)

1.2.2.6 Irregular Expenditure due to Misclassification – Rs3.106 million

According to Rule 64(1)(ii) & (2)(i)(ii) of PDG & TMA (Budget) Rules 2003, each Local Government shall ensure that authorized budget allocations are expended in conformity with the Schedule of Authorized Expenditure subject to appropriation of funds and sanction of the competent authority.

MS DHQ Hospital Sheikhpura did not charge expenditure of Rs3.106 million to proper / relevant heads of accounts, resulting in irregular expenditure during 2011-12 as detailed below:

Bill No. & Date	Head of Account	Name of supplier	Description	Amount (Rs)
1600/MS/SKP dated 22-04-12	A03927-Medicine (MSD)	M/S Intra Health	Micro Burette ml (Sterilized) unison / Paper Tape I. Inno pore	1,526,000
404/22-05-12	-do-	Gases & General Order Supplier AraianwalaFsd	Gas	99,042
1652-53/29-04-12	-do-	M/S Ali Gases & General Order Suppliers	Oxygen Gas	164,226

1920-21/02-06-12	-do-	M/S Ali Gases & General Order Suppliers	Oxygen Gas	95,540
403/5-12	-do-	M/S Ali Gases & General Order Suppliers	Oxygen Gas	24,662
1951-52/09-06-12	-do-	M/S Ali Gases & General Order Suppliers	Oxygen Gas	23,408
678-79/26-01-12	-do-	M/S Ali Gases & General Order Suppliers	Oxygen Gas	162,160
962-63/08-02-12	-do-	M/S Ali Gases & General Order Suppliers	Oxygen Gas	161,300
1133-34/05-03-12	-do-	M/S Ali Gases & General Order Suppliers	Oxygen Gas	141,702
93153/01-12-11	-do-	Merck Pvt. Ltd	Blood Glucose Serum uric acid etc	708,200
Total				3,106,240

Misclassification of expenditure was made due to poor financial discipline and weak internal controls.

This resulted in irregular expenditure of Rs3.106 million.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, the management replied that bill had correctly been drawn under the head “Bulk Purchase of Medicines – A03927”. Reply was not accepted as the stated items did not come under the category of medicines. DAC in its meeting held in December, 2012 directed the department to get the expenditure regularized. No compliance was reported till finalization of this report.

Audit stresses fixing responsibility for incurring expenditure from the wrong account head under intimation to Audit.

(AIR Para No.6)

1.2.3.7 Non-deposit of Government Receipts - Rs2.781 million

According to Rule 76 (1) of the PDG and TMA (Budget) Rules 2003, the primary obligation of the Collecting Officers shall be to ensure that all revenue due is

claimed, realized and credited immediately into the local government fund under the proper receipt head.

MS DHQ Hospital and EDO (Health) realized an amount of Rs2.781 million as government share on account of different receipts but the same was not deposited in the government treasury during 2011-12 as detailed below:

Sr. No.	Name of formation	AIR Para No.	Type of Receipts	Amount (Rs)
1	DHQ Hospital	7	Ambulance charges	472,714
		19	Parchee Fee, admission fee, x-ray fee, lab fee, Room rent charges etc.	2,023,459
		20	Medico Legal Certificate	167,040
2	EDO Health	4	Tender fee	118,000
Total				2,781,213

Government receipts were not deposited due to poor financial discipline and weak internal controls.

This resulted in loss of Rs2.781 million to the public exchequer.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, EDO (Health) replied that the amount would be recovered from the defaulters. MS of DHQ Hospital replied that the amount was already deposited in treasury. Reply was not accepted because no documentary evidence was provided. DAC directed the departments to deposit the amount of receipts.

Audit stresses making recovery besides fixing responsibility on the person(s) at fault under intimation to audit.

1.2.2.8 Non-deduction of Cost of Dismantled Material - Rs1.874 million

Rule 2.33 of PFR Vol-I, states that every government servant will be held personally responsible for any loss sustained by the government though fraud or negligence on his part.

DO Buildings executed different schemes involving dismantled work of bricks and flooring but cost of dismantled material valuing Rs1.874 million was not deducted from the payment made to the contractors. This resulted in overpayment of Rs1.874 million during 2011-12 as detailed at **Annex-D**.

Audit holds that non-deduction of dismantled material was due to defective financial discipline and weak internal controls.

Overpayment to the contractors resulted in loss of Rs1.874 million to the public exchequer.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, management replied that deduction for old material has been made. Reply was not accepted because no documentary evidence was provided. DAC directed the department for recovery of cost of old material.

Audit stresses making recovery besides fixing responsibility against the person(s) at fault under intimation to Audit.

(AIR Para No.25)

1.2.2.9 Unauthorized Expenditure - Rs1.671 million

According to the letter No.29970-30004/DGA/WM/Dev.DA/1-45 dated 28-12-06 issued by the Directorate General Agriculture (Water Management) Punjab, the improvement of water courses can not be executed through CCB/ District ADP funds.

EDO (CD) released an amount of Rs1.671 million to Jandiala Sher Khan CCB against the project "Construction of Watercourse No.1305/L" in violation of the above instructions.

Audit holds that incurring expenditure in violation of the instructions was due to defective financial discipline and weak internal controls.

This resulted in unauthorized expenditure of Rs1.671 million.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, EDO CD replied that funds for the improvement of water courses were released under the direction of CM Secretariat. Reply was not accepted and DAC directed the department to get the expenditure regularized.

Audit stresses fixing responsibility against the person(s) at fault under intimation to Audit.

(AIR Para No.5)

1.2.2.10 Overpayment for Fair Face Gutka – Rs1.449 million

According to Rule 2.31(a) of PFR Volume I, a drawer of bill for pay, allowances, contingent and other expenses will be held responsible for any over charges, frauds and misappropriations.

Scrutiny of scheme “Reconstruction of School Building in GBHS Mananwala” revealed that the item “P/F Fair Face Gutka Clading of 9” X 2 ¼” X 2 ¼” was laid with a quantity of 28682 sft @ Rs 90 for Rs 2,581,380 at page 124 of M.B No. 3120/6112. Scrutiny of rate analysis revealed that the item rate was overpaid by Rs50.52 per sft in comparison of actual rate calculated below:

Sr. No.	Item	Qty	Rate	Amount (Rs)
1	Special Gutka	475	4500 %	2,280
2	Cement	1.8 Bags	325	585
3	Surkhi	1.47	100	147
4	Sand	4 cft	1070	43
5	Steel Nails 4” long	10	3.5	35
6	Scaffolding charges for 100 sft @ 10 p. sft			200
7	20% Contractor’s Profit			658
	Total			3,948
	Per sft		3948/100	39.48
	Difference of Rate (Rs90-Rs39.48)			50.52
	Overpayment (28682sft x Rs50.52)			1,449,015

Audit holds that overpayment was made due to defective financial discipline and weak internal controls.

Overpayment resulted in loss of Rs1.449 million to the public exchequer.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, the Department replied that payment was made according to the TS Estimates and the rate analysis approved by the competent authority. The reply was not accepted as the item rate was wrongly calculated in the rate analysis. DAC directed the

department for recovery of overpayment but no compliance was reported till finalization of this report.

Audit stresses making recovery besides fixing responsibility for overpayment to the contractor under intimation to Audit.

(AIR Para No.2)

1.2.2.11 Non-reduction of Rate of Sand in RCC– Rs1.274 million

As per Remarks No.4 against Sr. No. 6 of chapter “Concrete” of MRS, Composite rate shall be reduced by Rs 7 and Rs 12 per cft if Chenab sand and local sand are used respectively.

A scrutiny of the development schemes executed by DO (Buildings) Sheikhpura revealed that the rate of RCC was not reduced by Rs 12 per cft while making payment of RCC in different schemes resulting in overpayment of Rs1.274 million during 2011-12 as detailed at **Annex-E**.

Audit holds that non-reduction of rates was due to defective financial discipline and weak internal controls.

Overpayment resulted in loss of Rs1.274 million to the public exchequer.

The matter was reported to the DCO in October 2012. Management replied that the works were executed as per specification of items in chapter “concrete” of MRS by using coarse sand. Reply was not cogent as no documentary evidence was provided in support of the reply. DAC in its meeting held in December, 2012 directed the department for recovery but no further compliance was reported till finalization of this report.

Audit stresses making recovery besides fixing responsibility for overpayment to the contractors under intimation to Audit.

(AIR Para No.19)

1.2.2.12 Local Purchase of Medicines without Discount - Rs1.203 million

As per Local Purchase guidelines issued by the Health Department, discount rate on local purchase of drugs shall be applicable @ 5-8 % and 8-12 % in respect of multi-national firms and national firms respectively.

MS DHQ Hospital Sheikhpura made payment of Rs10.023 million on account of local purchase of medicines without deducting any discount @ 12%, thus resulting in loss of Rs1.203 million to the public exchequer.

Audit holds that due to defective financial discipline and weak internal controls government instructions were violated.

This resulted in loss of Rs1.203 million to the public exchequer.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, MS replied that medicines were purchased as per rate contract concluded by the District Government Sheikhpura. Reply was not accepted because no documentary evidence was provided. DAC directed the department to probe the matter.

Audit stresses making early recovery besides fixing responsibility for making purchases without discount under intimation to Audit.

(AIR Para No.21)

1.2.2.13 Unauthorized Payment of HRA and Conveyance Allowance - Rs1.193 million

As per clarification issued by Government of the Punjab, Finance Department letter No. FD (M-1)1-15/82-P-I dated 15.1.2000 in case a designated residence is available the Government servant for whom it is meant cannot draw House Rent Allowance even if he does not reside in it.

Management of the below mentioned formations did not recover HRA amounting to Rs357,132 from the officials for whom designated residences were available in the RHC/ BHUs. Conveyance allowance amounting to Rs836,040 was also paid during 2011-12 to the employees who were residing in the designated residences despite the fact the residential building and the hospital building were located within the same boundary wall. Detail is as under:

Sr. No.	Name of Formation	AIR Para No.	HRA (Rs)	Conveyance Allowance (Rs)	Total (Rs)
1	DHQ Hospital	12	-	598,440	598,440
2	DO (Health)	3	266,580	-	266,580

3	RHC Jandiala Sher Khan	4	90,552	-	90,552
4	RHC Kharianwala	2	-	154,800	154,800
5	DO Health	10	-	82,800	82,800
Total			357,132	836,040	1,193,172

Audit holds that in-admissible allowances were paid to employees due to weak internal controls and defective financial discipline. This resulted in unauthorized payment amounting to Rs1.193 million.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December, 2012, the management of the above mentioned offices admitted the recovery. DAC directed the departments for recovery. No compliance was reported till finalization of this report.

Audit stresses making recovery besides fixing responsibility against the person (s) responsible for unauthorized payment under intimation to Audit.

1.2.2.14 Exorbitant Purchases - Rs1.090 million

According to Rule 36(b)(ix) of Punjab Procurement Rules 2009, the bid found to be the lowest evaluated bid shall be accepted.

EDO (Health) drew Rs1.090 million on account of purchase of two Operation Table General Surgery @ Rs545,000. The lowest rate of Rs150,000 was offered by M/S KASBAN but the purchases were not made from the lowest bidder. The technical scrutiny committee did not offer any comment about the lowest bidder regarding non-conformity of specifications. Passing over lower offer of the said item resulted in non-transparent purchase of Rs1.090 million and loss to the Public Exchequer for Rs790,000 as detailed below:

Item Name	Qty	Rates accepted (Rs)	Lowest rate offered (Rs)	Rate difference (Rs)	Loss (Rs)
Operation Table General Surgery	2	545,000	150,000	395,000	790,000

Audit holds that accepting higher rates was due to defective financial discipline and weak internal controls.

This resulted in loss of Rs790,000 to the public exchequer.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, EDO (Health) replied that the rates of lower bidder were rejected due to substandard items. The reply was not cogent because the technical scrutiny committee did not declare the items as substandard. DAC directed the department for recovery besides fixing of responsibility for exorbitant purchases.

Audit stresses making recovery besides fixing responsibility against the person(s) at fault under intimation to audit.

(AIR Para No.2)

1.2.2.15 Unjustified Purchases – Rs1.067 million

According to Rule 9 read with Rule 12 (1) of Punjab Procurement Rules, 2009, procurements over one hundred thousand rupees shall be advertised on the PPRA website in the manner and format specified by PPRA from time to time.

MS DHQ Hospital Sheikhpura and THQ Hospital Muridke purchased medical gases and IV Canula for Rs1.067 million during 2011-12 without advertising the same on PPRA website and also split the intents. The detail is given below:

Formation Name	Description	Sanction Order No. & Date	Name of Supplier	Amount (Rs)
DHQ Hospital	Medical Gases	1652-53/29-04-12	M/S Ali Gases & General Order Suppliers	164,226
	Medical Gases	1920-21/02-06-12	M/S Ali Gases & General Order Suppliers	95,540
	Medical Gases	403/5-12	M/S Ali Gases & General Order Suppliers	24,662
	Medical Gases	1951-52/09-06-12	M/S Ali Gases & General Order Suppliers	23,408
	Medical Gases	678-79/26-01-12	M/S Ali Gases & General Order Suppliers	162,160
	Medical Gases	962-63/08-02-12	M/S Ali Gases & General Order Suppliers	161,300
	Medical Gases	1133-34/05-03-12	M/S Ali Gases & General Order Suppliers	141,702
THQ Hospital Muridke	IV Canula	28-06-12	Fin Farma	98,000
	IV Canula	28-06-12	Fin Farma	98,000
	IV Canula	28-06-12	Fin Farma	98,000
Total				1,066,998

Audit holds that purchases were made in violation of rules due to poor financial discipline and weak internal controls.

This resulted in non-transparent purchase of Rs1.067 million.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, MS DHQ Hospital replied that Medical Gases were purchased according to rate contract concluded by the competent authority. MS THQ Hospital replied that the supplier refused to supply IV Canulas in bulk quantity. Reply was not accepted as no documentary evidence was provided. DAC directed MS DHQ Hospital to get the expenditure regularized and directed MS THQ Hospital to take action against the firm. No compliance was reported till finalization of this report.

Audit stresses fixing responsibility for incurring expenditure in violation of rules under intimation to Audit.

(AIR Para No.25,2)

1.2.2.16 Non-recovery of Penalty – Rs987,030

Health Department, Punjab's Notification bearing No.S.O (P-I) H/3-64/2008 dated 18th October 2008 stipulates that the shelf life of medicines at the time of delivery should not be less than 80% and 90% in the case of imported items and local items respectively. However, in case of any shortfall, 1% penalty charges shall be imposed.

MS DHQ Hospital purchased medicines for Rs5.526 million during 2011-12 but penalty of Rs987,030 was not imposed for the acceptance of medicine having shelf life below the required level, thus resulting in non-recovery of penalty of Rs987,030 as detailed below:

Name of medicine	Stock register page no.	Shelf life at the time of supply	Below 90% or 80%	Amount (Rs)	Penalty (Rs)
Cap.Doxycycline	44	88%	2%	109,000	2,180
IV Cannula No. 22, Silver	33	79%	11%	1,104,000	121,440
InjRabbies Vaccine	17	66.66%	23.34%	2,634,000	614,776
DDAC Disinfectant Sol	83	75%	5%	200,000	10,000
InjEpoetin Alpha 2000IU	9&10	75%	15%	474,000	71,100
InjEpoetin Alpha 4000IU	9&10	83.33%	16.67%	1,005,000	167,534
Total				5,526,000	987,030

Audit holds that non-compliance occurred due to defective financial discipline and weak internal controls.

This resulted in loss of Rs987,030 to the Public exchequer.

The matter was reported to the DCO in November, 2012. In DAC meeting held in December 2012, MS DHQ Hospital replied that medicines were correctly purchased within the permissible limits of the shelf life. Reply was not accepted and DAC directed the department for recovery.

Audit stresses making recovery besides fixing responsibility against the person(s) at fault under intimation to Audit.

(AIR Para No.5)

ANNEXES

MFDAC PARAS

Sr. No	Name of Formation	Description of Para	Nature of Observation	Rs in million
1	RHC Jandiala Sher Khan	Unauthorized payment to Cook	Irregularity	0.193
2	THQ Muridke	Wrong payment of MS Share	Recovery	0.182
3		Expenditure in excess of Budget Allocation	Irregularity	0.108
4	DHQ Hospital	Excess Expenditure incurred over and above budget allocation	Irregularity	3.639
5		Unjustified Expenditure due to Payment of Pending Liabilities	Irregularity	18.11
6		Un-authorized payment on account of POL charges	Irregularity	0.193
7		Non-verification of Deposits Rs 2.38 million	Irregularity	2.38
8		Non-registration of the Ambulances	Irregularity	0.240
9		Unauthorized retention of closing balance and advance payment drawn	Irregularity	9.71
10		Un-authorized payment on account of Non-practicing Allowance	Irregularity	1.99
11		Unauthorized payment of Health Sector Reform Allowance to non-entitled employees	Recovery	0.960
12		Non-auction of Old store causing loss to government	Irregularity	0.650
13		Wastage of Government Resources	Unsound asset management	0.718
14		Issuance of medicines to non-entitled patients	Irregularity	10.023
15		Un-authorized payments of POL charges consumed for Generators	Irregularity	7.343
16		Non-payment / Verification of General Sales Tax	Irregularity	0.758
17		Overpayment of Pay & Allowance	Recovery	0.122
18		Loss due to non-imposition of liquidated damages on late delivery	Recovery	1.066
19	Unauthorized Payment on account of Dress Allowance	Recovery	0.227	
20	DO Agriculture (Ext.)	Irregular Payment low tunnel	Irregularity	0.060
21		Irregular Payment low / walk in tunnel	Irregularity	0.780

22		Variation between Cash book and Bank Statement balance	Irregularity	0.286
23		Non-payment / Verification of General Sales Tax	Irregularity	0.074
24	Dy. DO Agriculture (Ext.) Muridke	Excess Expenditure over and above the Budget Allocation	Irregularity	0.127
25	General Nursing School	Irregular selection of 2% quota of nursing candidate	Irregularity	0.133
26		Irregular Payment	Irregularity	1.066
27		Non-payment / Verification of General Sales Tax	Irregularity	0.008
28		Unauthorized Payment of Mess Allowance of Day scholar	Recovery	0.024
29		Unauthorized allotment of hostel to community Midwives	Irregularity	0.234
30		Unauthorized retention of closing balance and advance payment drawn	Irregularity	1.253
31		Loss due to non- recovery of stipend	Recovery	0.907
32		Overpayment of House Rent Allowance	Recovery	0.071
33		Unauthorized payment of Stipend to absent students	Recovery	0.033
34		DO (Health)	Lapse of medicine funds amounting	Irregularity
35	Excess use the budget in the bulk Rate contract medicine		Irregularity	0.699
36	Unauthorized payment on account of Pay and Allowances		Irregularity	0.207
37	Unauthorised payment of practice compensatory allowance		Recovery	0.045
38	Un-authorized payment on account of Non-Practicing Allowance		Recovery	0.090
39	Unauthorized Expenditure on Pay & Allowances Due to Shifting of Head Quarter		Irregularity	11.973
40	Non-supply of medicines by the contractors and non-forfeiture of securities		Irregularity	1.253
41	Purchase of medicines against contract agreement without approval of Zila Nazim / Administrator		Irregularity	8.336
42	Loss of government assets		Unsound asset management	1.500
43	Excess expenditure over budget allocation		Irregularity	0.118
44	Unauthorized Payment of Instruction Allowance		Recovery	0.137
45	Overpayment of Health Sector Reforms Allowance		Recovery	0.235

46	RHC Kharianwala	Purchase of medicines against contract agreement without approval of Zila Nazim / Administrator	Irregularity	0.750
47		Unauthorized expenditure on pay & Allowances	Irregularity	0.111
48		Excess expenditure over budget allocation	Irregularity	0.122
49		Unauthorized expenditure on pay & allowances of cooks and bearer	Irregularity	0.188
50	DO OFWM	Non-surrendering of saving of funds	Irregularity	0.495
51		Excess Expenditure	Irregularity	0.765
52		Excess/ Overpayment of Sand	Recovery	0.023
53		Overpayment for Bricks	Recovery	0.738
54		Overpayment for Cement	Recovery	0.101
55	EDO Agriculture	Excess expenditure than budget allocation	Irregularity	1.926
56		Non surrendering of anticipated saving	Irregularity	2.392
57	EDO Health	Non- levy and non- deduction of sales tax	Irregularity	2.966
58		Non- receipt of security	Irregularity	0.927
59		Loss due to non- supply of medical items	Irregularity	0.154
60		Non-utilization of development budget resulted in depriving the community for getting better health facilities and reconciliation of expenditure statements	Performance	43.485
61		Unjustified Purchase of Machinery	Irregularity	0.478
62		Non- production of record by drug inspectors	Non- production of record	-
63		Loss due to non- imposition of penalty against late delivery	Recovery	0.554
64		Non- accountal of stores in stock register	Irregularity	18.537
65	TB Hospital	Un-authorized drawl of salaries without performing designated job	Irregularity	0.356
66		Un justified excessive payments made on account of gas charges	Irregularity	0.706
67	RHC Sharqpur	Excess Expenditure	Irregularity	3.596
68		Non-surrendering of saving of funds	Irregularity	8.172
69	DO (Roads)	Overpayment due to Application of Higher Rates	Recovery	0.716
70		Non-production of enlistment and renewal fee record	Recovery	1.98
71		Non-production of professional tax	Recovery	0.660
72		Irregular delay in finalization of schemes	Irregularity	14.120
73		Unjustified payment	Irregularity	3.27
74		Loss to government due to non-imposition of penalty	Recovery	7.87
75		Overpayment due to application of higher rates	Recovery	1.75
76		Award of work by not depositing performance security	Recovery	5.73
77		Overpayment due application of higher quantities	Recovery	0.177
78		Irregular payment	Irregularity	3.73
79		Unauthorized payment for lying substandard PCC	Irregularity	1.54
80		Non-recovery of tender form fee	Recovery	0.449
81		Unauthorized payment for construction of drain	Irregularity	15.27
82		Loss to government and recovery	Recovery	0.743

83		Loss to government	Recovery	0.079
84		Loss to government due to non-imposition of penalty	Recovery	1.72
85		Non-approval of lead chart	Irregularity	304
86		Irregular payment of bitumen without obtaining documentary evidence	Irregularity	3.72
87		Unauthorized payment of non-scheduled items	Irregularity	0.278
88		Loss to government and recovery	Recovery	0.347
89		Non-utilization of Excavated Earth	Recovery	0.098
90		Non credit of security deposit into district funds	Recovery	4.062
91		Overpayment	Recovery	0.232
92		Irregular payment	Irregularity	77.340
93		Irregular payment without rate analysis	Irregularity	1.061
94		Excess payment for plaster	Recovery	0.238
95		Misappropriation of measurement books	Irregularity	
96	DO (Buildings)	Unauthorized payment for earth filling due to non approval of lead chart	Irregularity	2.051
97		Unjustified payment for two coat paint	Recovery	0.069
98		Unauthorized payment for weather shield paint	Irregularity	0.912
99		Unauthorized payment on account of items executed in violation of specification	Irregularity	14.726
100		Less recovery of penalty for time extension	Recovery	1.718
101		Non approval of payment certification from RDDC	Irregularity	
102		Irregular expenditure	Irregular	2.200
103		Loss due to Non-recovery of Penal Rent	Recovery	0.213
104	DCO	Unauthorized allocation of budget	Irregularity	1.170
105		Unauthorized purchase of stationery	Irregularity	0.671
106		Unauthorized payment on personal advertisement	Irregularity	0.145
107		Non-deduction of Conveyance Allowance During Leave	Recovery	0.064
108	EDO (Education)	Unauthentic purchase of furniture	Irregularity	46.00
109		Non utilization of funds	Irregularity	7.254
110		Unauthentic government receipts due non-conduction of survey of private schools	Irregularity	0.281
111	EDO (CD)	Blockage of public money due to non monitoring and non completion of development schemes under CCB	Performance	17.235
112		Non release of funds to eligible CCBs	Irregularity	-
113		CCBs doubtful title of land	Irregularity	6.000
114		Non utilization of SMC grant	Irregularity	2.515
115	Dy. DEO (M)	Non production of service books	Irregularity	
116		Non verification of desists	Irregularity	
117		Irregular payment on repair of vehicle	Irregularity	0.188
118	PSO to Administrator	Unauthorized payment of salary due to shifting of headquarter	Irregularity	2.870
119		Encroachment of zila council land	Irregularity	34.00
120	EDO (F&P)	Non auction of unserviceable vehicle	Irregularity	0.200
121		Lease of immoveable property and without competitive bidding	Irregularity	
122	DO (Sports)	Excess expenditure over budget allocation	Irregularity	0.118
123		Lapse of funds	Irregularity	0.630

Annex - B

Grant No.	Name of the Grant	Original Grant	Supplementary Grant	Final Grant	Actual Expenditure	Variation (+) (-)	Excess Saving	%age Saving/ (Excess)
3	Provincial Excise	7.056	1.153	8.209	8.037	(-)	0.172	2
5	Forest.	4.276	0.000	4.276	3.169	(-)	1.107	26
7	Charges on A/c of Motor Vehicles Act.	2.954	0.000	2.954	2.796	(-)	0.158	5
8	Other Taxes & Duties.	6.113	2.043	8.156	7.958	(-)	0.199	2
10	General Administration.	138.272	0.000	138.272	71.346	(-)	66.925	48
15	Education.	2,456.390	405.437	2,861.827	2,889.651	(+)	27.824	(1)
16	Health Services.	789.461	62.875	852.336	811.720	(-)	40.616	5
17	Public Health.	5.191	0.252	5.443	5.320	(-)	0.123	2
18	Agriculture.	81.320	3.759	85.078	84.544	(-)	0.534	1
19	Fisheries.	2.175	0.111	2.286	2.221	(-)	0.065	3
20	Veterinary.	80.620	3.226	83.846	76.908	(-)	6.938	8
21	Co-operative.	19.513	2.033	21.547	19.547	(-)	1.999	9
22	Industries.	3.776	0.230	4.005	3.910	(-)	0.095	2
23	Miscellaneous Departments.	8.737	0.998	9.735	9.481	(-)	0.254	3
24	Civil Works.	51.847	1.380	53.227	39.457	(-)	13.770	26
25	Communications.	133.692	111.761	245.453	115.959	(-)	129.494	53
31	Miscellaneous.	21.278	0.365	21.643	20.523	(-)	1.120	5
32	Civil Defence.	7.610	0.000	7.610	6.697	(-)	0.913	12
Total Non-Development :		3,820.279	595.623	4,415.902	4,179.245		236.657	
36	Development.	216.163		216.163	156.139		60.024	28
41	Highways, Roads & Bridges.	705.311		705.311	441.714		263.596	37
42	Government Buildings.	387.672		387.672	199.595		188.077	49
Total Development :		1,309.146	0.000	1,309.146	797.449	(-)	511.697	39
Grand Total :		5,129.425	595.623	5,725.048	4,976.694	(-)	748.354	13
Total Net Result of Surrender / Withdrawals :		0.000	-86.853	-86.853	0.000	(+)	86.853	
Net Total:		5,129.425	508.770	5,638.195	4,976.694	(-)	661.501	12

Annex - C

Name of Scheme	MB No./ Page No.	Item	Qty in Estimate	Qty paid	Excess Qty	Rate	Excess amount
Reconst. of School Building in GBHS Mananwala	3120/6112 page 106-126	Excavation in Foundation	65537	70499	4962	2996.35	0.015
		PACCA BRICK WORK 1:6 F/P	60006	55269	5178	11514.75	0.596
		Filling watering ramming earth under floor with new earth from out side	66367	364220	297853	4574	1.362
		PACCA BRICK WORK 1:6 G/F	32504	37067	4563	12129.85	0.553
		CEMENT POING DEEP STRUCK JOINT WITH RED OXIDE	9379	12489	3110	1266.10	0.039
		Porceline Tile flooring 16"*16:	25062	29069	4007	130.56	0.523
	137-138	PVC Strainer BSS class d 4" dia	30 rft	1115	1085	257.85	0.280
	138	GI Pipe with all spials ¾" Dia	60 rft	637	577	73	0.008
	139	GI Pipe 1.1/2" Dia for hand pump	70	1310	1240	144.65	0.180
	139	GI Pipe 4" Dia	30	1412	1382	512.80	0.709
	140	RCC main hole covers	16	56	40	2200	0.088
	160	Tube light	175	300	125	465.35	0.058
Provision of additional C/R at Govt., Liaqat memorial technical high school skp	3159/7213	PACCA BRICK WORK 1:6 F/P	7632	10893	1909	12920.90	0.247
	(34)	PACCA BRICK WORK 1:6 G/F	6975	8186	1211	13536	0.164
Construction of 5 C/R in GGPS Gohar Sani Pump Room	3104/3991	Pacca brick work 1:6 OTB	50	1579	1529	11821.90	0.181
		MOSAIC FLOORING	2080	7443	5443	5000	0.272
Upgradation of GPS P/level to M/level GGPS Toria skp	2650/2618	Fabrication	5315	5509	194	7591.45	0.015
		P/L RCC 1:2:4 ON ROOF SLAB BEAM	1710	1771	61	195.10	0.012
Construction of additional C/R in GHS bholay shah sharaqpur skp	2774/987	Cement Plaster 1:4 on walls	9911	10375	464	915.45	0.004
		PACCA BRICK WORK 1:6 F/F	2267	2407	140	9844.80	0.014
		fabrication	7726	8729	1003	7338.10	0.074
Construction of 5 c/r in GGPS Fateh Rehan	2993/1490 p-160	PACCA BRICK WORK 1:6 OTB	48	5217	5169	10825.45	0.560
		Single layer tile	1896	2122	226	4675.55	0.011
		Cement pointing deep struck joints	3762	16379	12617	1260.90	0.159

		PACCA BRICK WORK 1:6 F/P	4106	8799	4693	10518.25	0.494
Construction of Ladies Club in Service Club Sharif skp	3018/4905	Single layer tile	1845	4035	2190	4676.55	0.102
		P/L RCC 1:2:4 ON ROOF SLAB BEAM	1196	2364	1168	239.05	0.279
		fabrication	3760	7234	3474	9225.20	0.320
		PACCA BRICK WORK 1:6 G/ F	2859	4998	2139	11123.75	0.238
		PACCA BRICK WORK 1:6 F/P	2222	4739	2517	10518.75	0.265
Addition / alteration / A.I.Center SKP	3152/7206	PACCA BRICK WORK 1:6 F/P	4397	5688	1291	8830.20	0.114
		Filling watering Raming Earth	18123	78246	60123	6600	0.397
Total							8,331,408

MB No.	Name of Scheme	Description	Qty Executed	Qty as per TS Estimate	Excess Qty	Rate Paid	Amount (Rs)
DO Roads	Dualization of old Jandiala road from Railway crossing Jandiala road to Mirajpura	Kerb Stone	9150	4630	4520	302.74	1,368,385
	-do-	Making embankment	31680	0	31680	6082.65	192,698
Total							1,631,333

Name of Scheme	MB No./ Page No.	Item	Qty in Estimate	Qty paid	Excess Qty	Rate	Excess amount (Rs)
Reconst. of School Building in GBHS Mananwala	3120/6112 page 154-155	Super Tuff Tank 500 gallon	nil	4000	4000	57.45 p.gallon	229,800
	139-140	GI Pipe 6" dia	nil	164.75	164.75	820.55	135,186
	140	RCC pipe for sewerage 12" dia	nil	1508	1508	300	452,400
	143	p/f MS Blind Pipe in tube wall bore hole 8" dia	nil	218	218	1234.50	355,536
Construction of additional C/R in GHS bholay shah sharaqpur skp	2774/987 p-114	Mosaic flooring in F/F	nil	1664	1664	5725.50	95,272
Total							1,268,194

Grand Total (8,331,408+1,631,333+1,268,194)	11,230,935
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Annex - D

Vr/MB page & date	Name of work	Item	Quantity	Rate	Amount (Rs)
66/20.6.12	Addition / alteration A.I.Center SKP	Dismantling of brick work	354	1350/100*2000/1000	9,558
75/20.6.12	Reconstruction of Fallen Boundary wall RHC Narang Mandi skp	Dismantling of brick work	444	1350/100*2000/1000	11,988
100/22.6.12	Upgradation of primary to m/level GPS Mohalah Qadarabad pp167	Dismantling of brick work	405	1350/100*2000/1000	10,935
103/22.6.12	Const. of ladies club in service club skp	Dismantling of brick work	499	1350/100*2000/1000	13,473
104/22.6.12	Renovation of DHQ Hospital skp	Dismantling of Brick work	991	1350/100*2000/1000	26,757
127/24.6.12	M/R TO Deputy District Officer Agriculture office at skp	Dismantling of flagged flooring	814	1350/100*2000/1000	21,978
130/24.6.12	Const. of Two Additional C/R with GBPS Kurlkey SKP	Dismantling of Brick work	1,150	1350/100*2000/1000	31,050
138/24.6.12	M/R to Renovation of Training hall EDO Agri. Complex skp.	Dismantling of Brick work in cm	337	1350/100*2000/1000	9,099
		Dismantling of Pacca Brick work	349	1350/100*2000/1000	9,423
151/24.6.12	Re construction of 2 C/R in GGPS Ghullam Wattowan skp	Dismantling of Brick work in cm	121	1350/100*2000/1000	3,267
30/16.5.12	Additional / alteration & repair / provision of accommodation for staff colony live stock deptt. skp	Dismantling of Brick work in cm	7,862	1350/100*2000/1000	212,274
3120/6112	Re construction of building in GBHS Manan wala	Dismantling of Brick work	43,063	1350/100*2000/1000	1,162,701
	Page109-110	Dismantling of flagged flooring	13,027	1350/100*2000/1000	351,729
Total					1,874,232

Annex-E

Use of Local Sand in RCC

Sr.	Name of Scheme	V.No./ Date	Quantity of RCC cft	Rate	Over payment
1	Reconst. Of 6 /C/R WAPDA connection Main Gate in GGPS Nizan Pura SKP	11/5.6.12	1438	12	17,256
2	Construction of Multi Story Building G.M.S MODEL School Akbar Bazar Skp	12/5.6.12	14908	12	178,896
3	Up-gradation of Govt Girls Primary school to middle level, Israr Colony PP-167 SKP	22/6.6.12	1701	12	20,412
4	Estab. Of GPS for boys at village f/wala district skp	33/11.6.12	867	12	10,404
5	Provision of M/F/const. of 5 Nos. C/R at GPS Sharif Pura MDK SKP	35/11.6.12	1422	12	17,064
6	Upgradation primary to m/level GGPS Roran Wali skp	41/11.6.12	1869	12	22,428
7	Upgradation primary to E/level GGPS Walgan Jhanda uc 97 F/wala skp	42/11.6.12	2181	12	26,172
8	Upgradation middle level to h/level GGPS bahoo man skp	46/15.6.12	2968	12	35,616
9	Upgradation primary to E/level GPS Kot Noor Shah skp	53/19.6.12	1778	12	21,336
10	Upgradation of GGPS Maki 525	93/21.6.12	2113	7	14,791
11	Up-gradation of Govt Girls Primary school to middle level, MDK SKP	94/21.6.12	1458	7	10,206
12	Upgradation of primary to m/level GPS Mohalah Qadarabad pp167	100/22.6.12	1622	12	19,464
13	Re construction of 9 C/R in GPS No.3 MDK PESRP SKP	102/22.6.12	2879	7	20,153
14	Const. of ladies club in service club skp	103/22.6.12	2717	12	32,604
15	Provision of M/F/const. of 5 Nos. C/R at GGPS Jatrike MDK SKP	106/22.6.12	1021	12	12,252
16	Const. of CVD Kaker Gill skp	135/24.6.12	1818	12	21,816
17	Up-gradation of Govt., middle school to high level at GGES Khutyala virkan	140/24.6.12	2952	12	35,424
18	Provision of M/F Govt. Degree college Sharaqpur	144/24.6.12	17545	12	210,540
19	Reconstruction of 5 C/R in GPS Sharaqpur skp	150/24.6.12	1518	12	18,216
20	Renovation of additional class room in Liaqat Memorial Technical High School skp	191/24.6.12	7699	12	92,388
21	Reconstruction of 4 C/R Nos. C/R in GGPS Muzzafarabad MDK SKP	27/16.5.12	1502	12	18,024
22	Additional / alteration & repair / provision	30/16.5.12	3653	12	43,836

	of accommodation for staff colony live stock deptt. Skp				
23	Upgradation from primary to m/level GGPS Damoana uc 57 Jawanpura skp	58/30.5.12	2453	12	29,436
24	Reconst. of School Building in GBHS Mananwala M.B at Page	3120/6112 112-113	23295	12	279,540
25	Construction of 5 c/r in GGPS Fateh Rehan	2993/1490 p- 146	1043	12	12,516
26	Construction of existing H/S at GB Pilot HS Sharaqpur SKP	3066/3953 p- 76-77	4428	12	53,136
				Total	1,273,926